



Description of Software Services

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Description of Software Services

Purpose

This document contains an overview of the Taulia Platform. Its purpose is to describe the functionality of all software solutions provided by Taulia. Not all solutions and/or specific functionality will be applicable to every client. This document should be used in connection with all Order Forms, Statements of Work, and Technical Solution Descriptions to fully understand which solutions are included in the contract.

Overview

Taulia provides Software as a Service (SaaS) solutions dedicated to helping every business thrive by liberating cash trapped in the collective financial supply chain. Millions of companies leverage this service to manage their business-to-business document processing and working capital goals and processes, and together, these millions of companies form the Taulia Network. The Taulia Network is only open to Taulia clients and the suppliers they choose to invite.

Taulia offers four primary solutions: The Taulia Platform, Working Capital Management, Document Management, and Supplier Management.

Taulia Platform

The Taulia Platform provides a medium of data exchange between buyers, sellers, and funders. Through myriad integration technologies, the Taulia platform connects to client and seller ERP and accounting systems and funder platforms to exchange data and documents along with user interfaces (UIs) which gather information and user actions to facilitate the solutions described below.

Working Capital Management

Taulia Working Capital Solutions provides data analytics and artificial intelligence (AI) tools that help forecast cash flows and plan working capital strategies. To execute these strategies, the solution facilitates deployment of cash into, and/or the release of working capital from the financial supply chain.

Supplier Management

Taulia Supplier Management is a set of self-service data-sharing tools facilitating supplier onboarding and vendor master changes. The solution offers transparency helping both suppliers and clients manage the risk of fraudulent changes. Supplier Management analytics also delivers a broad and deep understanding of liquidity access (via early

payments) across the supply chain, along with monitoring of payment practices and compliance with country specific prompt payment codes.

Document Management

Cognitive Invoicing offers a suite of tools, technologies, and services to supplier AR and client AP teams, which help them create, transmit, parse, and approve invoices. The solution may include data capture, compliance service, and/or business process mapping across Purchase Orders, Invoices, Credit Notes, and Advanced Shipping Notices.

The Taulia Platform

Integrations

Integration with the Taulia Platform provides integrations with client, supplier, and funder systems of record, including but not limited to: ERP, workflow, billing, accounting, and finance systems.

Taulia Native Integration with SAP Business Network

Taulia's native integration with the SAP Business Network (SBN) enables data to flow between the Buyer's SAP Business Network cloud and the Taulia cloud. This allows buyers and suppliers to directly connect to the Taulia Platform without requiring a separate login credential.

Note: Enablement of this feature requires additional documentation.

Taulia Add-on for SAP

The Taulia Add-on for SAP enables integration between SAP ERP systems and the Taulia Cloud Platform. [Click here for the latest certification information.](#)

Using API services built into the Add-on for SAP, Taulia is able to facilitate real-time connectivity and monitoring with client SAP ERP systems. Taulia supports a variety of IT landscapes and connectivity architectures. Integration options are as follows:

1. Taulia Polling Onsite Daemon (POD): This option leverages SAP Remote Function Call interfaces and uses Taulia's proprietary middleware to manage inbound and outbound traffic between SAP and the Taulia cloud. The POD runs on JAVA and is installed in client infrastructure behind the firewall.
2. Taulia Direct: This option leverages REST calls originating from within SAP to the Taulia Platform and allows for the following integration middleware options:
 - o No middleware - Direct API calls between SAP and the Taulia Platform

- SAP Process Integration/Process Orchestration (SAP PI/PO) - SAP PI system is the middleware. Installation of the Taulia PI adapter is required. The Taulia SAP Add-on constructs the outbound call to Taulia APIs and delivers through SAP PI/PO for outbound traffic monitoring. Mappings are built into the Taulia Add-on.
- Alternate middleware - Support available for alternate middleware to broker communication between SAP and Taulia Platform. The Taulia SAP Add-on constructs the outbound call to Taulia APIs and delivers it to the middleware instance for outbound traffic monitoring.

SAP Integration Suite Managed Gateway Add-on

The Taulia SAP Integration Suite Managed Gateway (SISMG) add-on enables integration between SAP ERPs, the SAP Business Network, and the Taulia Cloud Platform.

Using web services in the SAP SISMG add-on and the SAP SISMG platform will provide real-time connectivity and monitoring to the Taulia platform. The SISMG add-on can be integrated into Taulia with the support of the SISMG platform.

Taulia Add-on for Oracle EBS

The Taulia add-on for Oracle EBS enables integration between Oracle Enterprise Business Suite and the Taulia Cloud Platform for real-time connectivity and monitoring.

The add-on for Oracle EBS leverages rest services to connect to any REST enabled middleware within your IT landscape.

Taulia Connector for Accounting Systems

The Taulia Connector for Accounting Systems provides the ability to connect your accounting system to the Taulia Cloud Platform. The integration provides connectivity for real-time data updates and monitoring to the Taulia Cloud Platform by walking through the Taulia integration wizard. There is no middleware or mapping required for this integration.

Taulia APIs

Direct Integration

Taulia APIs are designed around RESTful principles with predictable, resource-oriented URLs that are operated on using HTTP verbs and use HTTP response codes to indicate API errors. Built-in HTTP features can be understood by most HTTP clients. The API uses JSON for all requests and responses. API Authentication is performed through the use of an assigned API Key, Secret, and client-generated signature.

Filed Based Integration

In many cases, the exchange of information between a client's or supplier's ERP / accounting system(s) and the Taulia platform is best handled through a file-based exchange mechanism. This type of integration is supported using a cloud-based integration platform, the Taulia Connector. The Taulia Connector can be reached by a client (and vice-versa) using a number of different communication protocols, such as SFTP, AS2, HTTP, and more. There are also multiple ways to authenticate with the Taulia Connector, such as Key authentication, 2-way certificate authentication, oAuth, and others.

Many different file types are supported depending on the document/object being transferred and the target system for delivery. EDI, cXML, fixed-length formats, tab-delimited formats, and XML are some of the most commonly used, but a wide variety are supported in the connector.

Implementations using the connector are not self-service in nature, and all transformation rules from/to the Taulia API JSON representation from/to the Buyer or Supplier format are configured inside the connector by an integration consultant.

Buyer API

The Taulia Buyer API facilitates the exchange of information between the Taulia Platform and a buyer's ERP system(s). Documents created in Taulia are queued for delivery and pickup by the client, and documents from the client's ERP system can be loaded and updated into Taulia. The Buyer API works mostly in an asynchronous manner. Documents sent into Taulia from the ERP are queued for processing, and a ticketing system is used to track the status of submission and to identify any errors in processing. Documents sent from Taulia to the ERP are queued and can be picked up by the Client as needed.

All necessary document types are supported in the Buyer API, such as Supplier Master, Business Unit, Purchase Orders, Invoices, Payments, Early Payment Requests, and others. Each document type supports the necessary inbound and outbound creation and update flows.

Supplier API

The Taulia Supplier API facilitates the exchange of information between the Taulia Platform and a supplier's accounting system. Suppliers can automate many of the activities that are often performed directly in the UI. Suppliers can submit invoices, check invoice status, and receive or confirm purchase orders. Suppliers manage failed document submissions via an email report that is delivered regularly to view all API-based transactions and troubleshoot any errors so failed documents can be resubmitted.

User Interfaces

The Taulia UIs allow clients and suppliers to interact with the Taulia Platform via their web browser. Users must authenticate with username and password combinations that comply with security best practices. Two-factor authentication (2FA) is available to supplier users and can be mandated across the supplier company by any Administrator on the account. Two-factor authentication is not mandated for all supplier companies and is unavailable for client accounts. If the client company wishes to enforce 2FA for their users, they should leverage the Single Sign-on option.

User Permissions

Client user roles:

- Admin, Cash Manager, Supplier Launch + Search, Search Only and Document Search Only
- Specific permissions associated with these roles can be found in the User Manager

Supplier user roles:

- Admin, Finance, Billing, Read-only
- Specific permissions associated with these roles can be viewed in the Supplier UI User Manager

Language Support

The Taulia Platform user interfaces support a host of languages. Click here for a list of [Languages Supported](#)

Single Sign-on

Taulia can support SAML 2.0 authentication-only single sign-on (SSO) for client users. Taulia supports the signing of the SAML response but not the encryption of the response (because it is already transferred over a secured channel with SSL). The logic to complete SSO is either Service initiated or IDP-initiated. In either case, a user's credentials are internally confirmed, and a SAML reply is constructed and signed privately. That reply contains any number of data assertions that validate the user.

Document Visibility

Taulia Document Visibility is a core feature of the Taulia Platform. Supplier and client users may view all in-scope documents via the web UI. This may include Purchase Orders (POs), Invoices, Credit Notes, and Advanced Shipping Notices (ASNs). The Taulia platform syncs all in-scope documents with the client's ERP system. Document Visibility does not include

creating, parsing, validating, signing, or transmitting documents between the counterparties. Those services are described in the Document Management section.

Cash Analytics

Scenario Planner and Supplier Segmentation

Taulia Cash Scenario Planner continuously analyzes in-scope spend to illustrate the range of possible working capital scenarios and the tradeoffs between them. Based on the current objectives of the organization, including working capital release targets, available liquidity to fund early payments, expected return on invested capital (ROIC) and the upper and lower bounds of early payment rates offered to suppliers, the platform recommends early payment rates and funding source for in-scope suppliers.

Scenario Planner uses S&P CapIQ and myriad other public and proprietary sources to benchmark Cash Conversion Cycle metrics, helping clients understand if their payment and collection practices are setting them apart or holding them back as compared to peers. The planner highlights where a client is paying suppliers faster or slower than the suppliers' industry DSO average, indicating areas where working capital might be unlocked.

The Scenario Planner compares several standard and custom scenarios so Treasury teams can compare the tradeoffs between:

- Cash unlocked and/or deployed
- ROIC
- Working capital benefit to suppliers (liquidity added to the financial supply chain)
- Early payment adoption
- Yield (reduction in COGS) from discount capture

Client teams then allocate suppliers to the appropriate funding configuration where applicable based on the scenario they choose to execute.

Financial Supply Chain Analytics

Financial Supply Chain Analytics provides insights into the end-to-end processes involving procure-to-pay, working capital management, and order-to-cash and their impacts on the financial supply chain.

The solution includes data visualizations that highlight the availability of early payments across segments of the supply chain, helping identify business units, geographies, and supplier groups that are (and are not) being offered early payments. The tool recommends specific actions to improve the availability of liquidity to all suppliers. Taulia's machine learning early payment predictions help clients focus their efforts on the processes most likely to improve the financial health of their suppliers.

The dashboard also shows the average payment terms on all invoices and their average approval time so stakeholders can understand how their approval workflow impacts the financing available to their suppliers.

The tool visualizes supplier payment terms according to: the vendor master payment terms, the average invoice term, the effective payment term (early or late), and the organization's agreed-upon target payment terms. This helps clients achieve their working capital goals by ensuring they are paying invoices on time (or early), in accordance with the payment term on the vendor master record, and in compliance with any applicable jurisdictional late payment directives.

Supplier Management

Supplier Launch

Suppliers who are not yet doing business with the client can be invited to submit their own vendor master details through Taulia Supplier Launch.

A client user invites a prospective supplier to submit their information. During the invitation step, the client user enters the supplier company name, contact details, and company codes relevant to the prospective supplier. This dispatches an email with a unique link to the Supplier Launch interface where the supplier will input or update their contact details, bank account, and Tax ID information. Available tax types dynamically update depending on the Tax ID Country selected. Attachments can be required based on the document upload settings selected by the client. Additionally, clients can configure additional custom information to collect from the supplier and use in their onboarding process.

Client's users can review invited suppliers' status within the Supplier Launch interface. After a supplier has completed the required information, the application is queued for approval. All the details submitted by the supplier can be reviewed within the UI. The client has the option to reject the supplier's information, in which case it is sent back to the supplier to correct or provide additional details as requested. Once approved, the new supplier's information is pushed to the client's ERP system, where it is used to create a new vendor master record. When this new vendor master record is subsequently transferred to the Taulia platform, the supplier is automatically enrolled and able to begin transacting.

Supplier Information Management

Taulia Supplier Information Management (SIM) allows suppliers to view and/or change their Address, Bank Accounts, Tax Identifiers, Contacts, and/or Certificates. Clients can configure SIM to require attachments with particular change requests, such as utility bills for Address change requests, bank statements for Bank Account requests, and tax documents for Tax ID changes.

Configuration options dictate which of these changes are transmitted into the ERP and whether those updates are committed automatically or require approval by any of the client's authorized users.

Supplier Initiated Requests

Change requests submitted by suppliers are sent to the client's ERP system for review before the change is committed to the vendor master record. A message can be sent to the supplier for clarification, and attachments can be displayed to review back up information.

Client Initiated Requests

When an update is made to a Vendor Master Record in the ERP, it can be enabled for bi-directional feedback, prompting the supplier to confirm or edit.

Notification is sent to the supplier and will require acceptance, allowing the supplier the opportunity to edit the change. Any changes made by the supplier are transferred to the ERP for review and approval. This process loops until both the supplier and client approve all changes.

Supplier Announcements

Taulia Supplier Announcements provides tools for clients to communicate with all or a subset of suppliers through messages posted in the supplier's UI. These messages can be banner-style announcements displayed over a configured range of dates or specific messages requiring acknowledgment by each supplier.

Supplier Messaging

Taulia Document Messaging creates threaded communication to address questions around Invoice or PO documents between AP teams and suppliers. This creates an efficient method of communication between the supplier UI and the client's ERP system. It also provides both companies the benefit of an enduring historical record of all communications associated with each document.

Working Capital Solutions

Taulia Working Capital Solutions provides visibility into cash dynamics and facilitates the planning and execution of working capital strategies that help businesses achieve financial goals while delivering access to working capital across the supply chain.

Taulia Payables Financing provides both Dynamic Discounting (DD) and Supply Chain Finance (SCF) within a single platform, delivering a consistent experience for suppliers.

Flexibility in funding sources allows for multi-objective optimization. Clients maximize business value through working capital release, return on cash via early payments, discount capture, and financial supply chain health by applying the right funding to the right suppliers at the right time. This maximizes clients' working capital flexibility while strengthening supplier relationships by providing reliable liquidity to all suppliers. Furthermore, our multi-funder financing model reduces risk and dependency on a single financial institution.

Taulia Receivables Financing provides our customers with the ability to selectively fund invoices from approved debtors through our technology platform. By being able to selectively fund receivables, we provide our customers with a flexible financing solution that allows them to fine-tune their net working capital position and, thus company returns and cash balance.

Taulia's Inventory Management solution enables supply chain assurance and inventory optimization by owning goods in transit or in a warehouse to provide buffer stocks for immediate production needs or to fill customer orders. This helps suppliers to participate in consignment or vendor managed inventory programs via Taulia's solution and provide on-time supply assurance without the additional working capital burden.

Taulia Payables Financing

Advanced Integration

All of the Taulia early payment programs are facilitated through standard integration and document synchronization between Taulia and the client ERP. This approach protects the client from having to have additional business processes in place to support early payments. Instead, early payment offers and execution are based on document data and actions taken in the normal course of business, relying on data and transactions in the ERP system.

Some configuration is required to support the setup and management of the early payment programs.

Document Visibility for Early Payments

One value of Taulia's early payment programs is immediate document visibility for suppliers. This typically reduces call volume to the client's AP department. In-scope suppliers can see invoice and credit note data and status, early payment data and status, and payment data and status. Document visibility may be limited in certain business and technical scenarios.

Supplier Early Payment Options

Authorized supplier users can select individual, multiple (using advanced early payment search filters), or all eligible invoices for early payment. The system presents the user with available payment days for the selected invoice(s), and shows the early payment amount(s) based on the payment date requested. Available early payment dates are determined by the funding source, payment method, and if applicable, the configured payment calendar of the entity making the payment.

Cashflow™

Taulia Cashflow provides automated early payment of all eligible invoices based on configurable criteria. These criteria may include:

- Annual Percentage Rate (APR) at or below which any early payment offers will be automatically accelerated,
- Days Sales Outstanding (DSO) target: the desired number of days after the invoice date on which invoices should be automatically accelerated
- Days to Maturity target: automatic acceleration based on the days remaining until the due date
- End of Period: automatically accelerates all invoices within a given number of days of the end of a reporting period (month, quarter, or year-end).

Suppliers may opt in or out of automated early payments, and may apply any of these Cashflow settings to a single customer or across multiple or all of their customers offering early payments via Taulia.

Suppliers also have the option to request individual invoices be paid at the earliest available date. They can make this request at the time they submit the invoice (client determines if this DD option is allowed) or while the invoice is awaiting approval (client determines if this DD option is allowed) or while the invoice is pending automated early payment but has not yet been paid due to a Cashflow filter.

Credit Note Handling

Taulia's robust solution for credit note handling can maximize the value of early payments offered to suppliers while protecting clients from a credit balance with their supplier. Options can be configured by funding source and client business units. The use of Credit Note Netting is limited to certain business and technical scenarios.

Flexible Supplier Financing

Taulia provides both Dynamic Discounting and Supply Chain Finance with a single integration to the client's ERP system(s) and a consistent experience for suppliers. Clients can use the funding source that makes the most sense for current business conditions at any time. This offers working capital flexibility while providing suppliers with certainty that they'll have access to early payments at clear rates with predictable timing.

Sustainable Supplier Financing

Taulia Sustainable Supplier Financing is any Payables Financing program where certified qualifications of the suppliers (Women or Minority Owned business, Small business, et al.) or ESG score from a recognized agency (EcoVadis, Sustainalytics, et. al.) result in a lower cost of financing.

Taulia Dynamic Discounting

The Taulia DD solution allows organizations to offer their suppliers early payment of invoices in exchange for discounts.

Liquidity Controls

Clients are able to establish daily liquidity limits for their programs. If early payments requested by suppliers on any day collectively exceed the liquidity limit, the individual early payment request that breaches the liquidity limit will be rejected, and no more early payment offers will be made until the following day. Use of Liquidity Controls is limited to certain business and technical scenarios.

Rates and Terms

The client sets early payment program rules which govern the early payment offers on individual invoices.

Enhanced Early Payment Discount Terms

In addition to offering early payments on invoices that are setup with a net payment term, there are options for facilitating early payments on invoices that use traditional discount payment terms. With these configurations, the discounts are based on annualized interest rates computed using the discount rate on the nominal payment term. Suppliers assigned by the client to one of these options do not need to request early payments. Instead, once the invoice is approved and posted, it will automatically be paid in the earliest payment run possible based on the defined payment schedule. Discounts are automatically calculated and applied when paid. Suppliers may also be offered an opportunity to request early payment before or after the defined discount period.

Payment Term Modification Campaigns

The Taulia platform provides clients the ability to seamlessly offer suppliers new or improved payment terms and automatically update their payment terms in their ERP Vendor Master.

During a terms change campaign, clients have the option of updating all of the supplier's open Purchase Orders with the new Dynamic Payment Term. Payment terms can also be

maintained at the Purchase Organization level and can be updated automatically with the new Dynamic Payment Terms (note: this will only work if the assignment of Purchase Organization to Company Code is completed in the SAP configuration).

Taulia provides two ways to communicate Modified Payment Term offers to suppliers, requiring suppliers to opt-in or opt-out.

Use of this feature is limited to certain business and technical scenarios.

Payment Calendar

Early payment offers are based on the payment runs available from the client's payment calendar.

System Generated Credit Notes for Early Payment Discount

In some business scenarios, Taulia may provide a system-generated credit note for the early payment discount, which can be shared with suppliers to facilitate their reconciliation and tax reporting. The format and content of the credit note is dependent on client configuration, jurisdictional invoicing model, and Taulia invoicing support in that jurisdiction.

Taulia Supply Chain Finance

Taulia SCF enables clients to include suppliers in a supply chain finance program financed by a third party (or parties). Through automation, technology, and business processes, Taulia supports clients in maintaining healthy financial supply chains by facilitating access to liquidity.

Offering a Supply Chain Finance program to the entire supply chain doesn't require a different integration or new business processes. Activities are limited to enabling the suppliers for third party early payments and maintaining the correct Designated Accounts to pay the open and approved amounts to the funder at maturity.

Secure Data Management

In order to maintain the integrity of the invoice data and approved amount related to SCF early payments, the client signs key data fields in the integration with Taulia. The invoice signature is then verified throughout the early payment and funding process as part of third-party financing.

Similarly, bank account information (managed and provided by the client ERP and standard master data management processes) is signed by the client as part of the master data integration. The signature is checked at all critical steps in the early payment and funding

process to confirm that key bank account data is current and has not been changed during the lifecycle of the early payment request and subsequent early payment.

Prefunding (Maturity) Report

Taulia delivers an automated, daily funding report to designated users to allow clients to easily reconcile their payment run to the amounts due to funder(s). The report is available at the client level or the business unit level and can be delivered up to 15 days before the invoice due date (maturity date).

Taulia Receivables Finance

Taulia Receivables Finance enables clients to receive early payment on invoices from select debtors.

Taulia Receivables Finance allows customers to extract their Accounts Receivable data into a normalized and validated data structure, and seamlessly share it with many different funders in a single standard format for credit evaluation and analysis.

The Taulia platform allows customers to set up programs across many different funders and with various funding controls, and the invoice is automatically routed to the correct funder based on the program parameters (liquidity limits, currency, customer, business unit, etc). The system automatically reviews all receivable invoices to identify invoices that are eligible for early payment across the various funding programs. Taulia's technology removes the need for clients to manage bank-specific integrations or funding logic and provides a standard and consistent way for them to obtain and manage many different funders.

In addition, customers can then see invoices that are eligible for early payment along with corresponding pricing information. The simple UI combines pricing and appetite from various funders in a consistent and customer-friendly user experience. Customers can elect to take early payment on individual invoices or groups of invoices or set up automated early payment acceptance based on a complex set of rules and criteria to match their needs.

Taulia Virtual Card

Taulia's virtual card solution permits a Buyer and Supplier to use a virtual card as a payment mechanism for invoices. This is not a physical card solution. The virtual card is a one-time, unique, generated card for a set amount that is valid for a set time period.

The Buyer is required to have a virtual card program with a commercial credit card Issuer. The Supplier who will receive the virtual card is required to be a credit card-accepting

merchant with a relationship to an Acquiring bank. During the Supplier enablement process, which happens before payments are made, Suppliers are identified as accepting virtual cards for B2B Payments, and this information is communicated back to the Buyer. These relationships will allow virtual card payments to be routed over the existing credit card payment infrastructure. Taulia's virtual card solution enables the Buyer to use a virtual card to pay for approved invoices. This information is routed to Taulia, who is integrated with the virtual card Issuer to obtain a virtual card to be delivered to the Supplier. The Supplier takes payment using the virtual card account details, and the payment is routed over the credit card network. From there, the standard credit card process takes place, payment is authorized, settled and funds are deposited in the Supplier's account. Additionally, reconciliation data is passed to Taulia from the credit network, enabling Taulia to update the Buyer with this information.

Taulia's virtual card solution offers a streamlined and more secure option to a Buyer for payment while ensuring payment certainty to both the Buyer and Supplier. By offering a virtual card solution, Taulia is in a position to offer working capital solutions across a Buyer's entire supply chain. Taulia's virtual card solution is partnering with the leading credit card networks. We have a solution that will allow Buyers to retain their current commercial bank and give us the largest possible footprint of accepting suppliers.

Taulia Inventory

Taulia's Inventory solution enables supply chain assurance and inventory optimization by owning goods in transit or in a warehouse to provide buffer stocks for immediate production needs or to fill customer orders. This helps suppliers to participate in client-driven consignment or vendor-managed inventory programs via Taulia's solution and provide on-time supply assurance without the additional working capital burden.

Inbound (Procurement)

Taulia's Inventory solution will:

- Enable Taulia's logistics partner to hold and own the inventory;
- Taulia works with the client to determine the right level of inventory to hold;
- As goods are needed in production, the client requests delivery
- Goods are invoiced when delivered or by the final date for delivery;

Taulia's solution enables the client (buyer) to have safety stocks of inventory held nearby and postpone delivery until actively needed in production. The solution provides assurance of supply without added working capital burden.

Outbound (Sales/Distribution)

Taulia's Inventory solution will:

- Allow client (supplier) to hold pre-sold goods pending shipment to a customer (buyer);
- Allows important customers to delay delivery of goods until needed;
- Taulia's logistics partner will hold and own the goods until requested by the customer;
- Taulia's solution enables clients to provide safety stocks or consignment inventory as required by the customer;
- The goods will be invoiced as delivered and can include extended payment terms to the end customer.

Taulia's solution provides sales and distribution options for clients to meet the inventory staging, delivery, and working capital requirements of creditworthy customers.

Document Management Solutions

Purchase Order Collaboration

PO Delivery

Suppliers can receive an extract of new PO data via sFTP or a similar file transport mechanism. PO files can be delivered in EDI or XML document formats. PO images and attachments are available via the platform UI.

Certain PO changes can also be distributed to the supplier via file transfer. Changes that trigger a PO distribution are quantity, price, delivery date, added line, and/or deleted line.

Taulia sends new PO data via EDI 850 and PO change data via EDI 860 transactions. PO changes can also be viewed in the platform UI.

PO Confirmation

PO Confirmation allows suppliers to acknowledge receipt of a new PO and confirm the items ordered are available for delivery by the date requested. Suppliers can confirm data on the PO, such as quantity, price, and delivery dates for all line items. If these values are updated on the order, the PO may be put up for confirmation again.

In addition to confirmations performed via the platform UI, suppliers can be configured to deliver PO confirmations via EDI 855. All client PO confirmation settings and validations will be respected by both platform UI and EDI methods.

Advance Shipping Notification

ASNs serve to notify the client of the impending delivery of an ordered item. While multiple ASN submissions for a particular PO are possible, the suggested quantity will be reduced by the amount previously submitted on prior ASNs.

Suppliers can enter information such as the carrier, estimated delivery date, and delivered quantity (if different from the PO) for each item on the ASN. ASN functionality is available via the platform UI.

Invoice Automation

Taulia Invoice Automation provides efficient self-service, email submission, and system-to-system connectivity between transacting parties to facilitate invoice creation, parsing, business rule, and jurisdictional content validation and document archiving.

Suppliers have multiple invoice submission options and are guided to the best solution based on their needs and capabilities. Clients get a clean stream of invoices directly into their ERP or workflow system. AP Teams can add custom fields to facilitate their approval processes, and the Taulia platform enforces standard and custom validation rules, including pricing tolerances and tax treatments as well as other legal and regulatory requirements.

Invoice Management can include any combination of three solutions: Document Data Capture, Compliance Services, and Business Process Mapping.

Document Data Capture

Taulia processes supplier invoice data across multiple channels and formats into the client's data structure. The system performs business validations, instructs suppliers to make corrections as needed, and then transmits the validated results to the client's ERP or workflow system.

Document Submission Methods

Taulia offers a number of submission methods so suppliers can select the channel best suited to their AR team. Taulia processes these invoices using technology most applicable to the incoming document format. The platform engages suppliers, clients, and/or authorized third parties to help resolve incomplete or incorrect data.

Suppliers may select from the following submission methods:

- Form Fill via the UI
- PO Flip
- Upload
- Email

- EDI (AS2, FTP, and sftp)

Document Parsing Methods

Taulia parses and captures data based on the submission method:

- Form Fill - user keys information in directly to the Taulia ul
- PO Flip - PO data is automatically entered into the invoice. The user can modify as needed so long as the resulting invoice still passes all validations.
- Upload - CSV files parsed by template extraction, pdf, and other unstructured formats are parsed with template extraction or machine learning algorithms
- Email - parsed with template extraction or machine learning algorithms
- AS2, FTP/sftp - parsed with template extraction

Parsing via PDF template extraction

Taulia PDF template extraction leverages supplier-specific templates to capture data from the PDF based on page location, labels, and other mapping techniques.

Parsing via Machine Learning

Taulia Machine Learning invoice parsing leverages the best available machine learning tools to build data capture models. The solution uses an OCR engine to extract data from a growing list of formats, including machine-generated PDFs, scanned image PDFs, TIFFs, and others.

Parsing via EDI template extraction

EDI Mapping establishes a direct integration with a supplier's accounting system, allowing suppliers to submit invoices to their customers through EDI, CSV, XML, and other formats. The invoices are sent using one of a variety of methods: FTP, sFTP, AS2, Email, and others.

Exception handling

The Taulia platform optimizes data capture accuracy. However, there will still be times where corrections are required due to missing data or validation failures. The platform's exception-handling process draws on Taulia's expertise in facilitating collaboration between clients and their suppliers. Exception handling is also based on the submission method:

- Form Fill - real-time feedback is provided to the user. An invoice can not be submitted until all required information has been provided and validations passed.
- PO Flip - same as Form Fill
- Upload - The user is alerted during their session and/or by email if an uploaded invoice requires attention. They are directed to the draft invoice in the UI to correct it.
- Email (supplier correction) - supplier user is alerted by email if a submitted invoice requires attention. They are directed to the draft invoice in the UI to correct it.
- Email (buyer correction) - data parsed from the invoice document will be passed to the buyers system of choice for further processing. With this method, business validations will not be run on the Taulia platform. The buyer assumes responsibility

for completing and correcting the invoice. The original document remains the legal copy.

- AS2, ftp/sftp - The user receives invoice submission reports via email at a set frequency. The reports include a summary of all invoices submitted - failed invoice submissions are reported in the file with the associated error message(s). User correction via the UI is not possible. The supplier must resubmit a corrected invoice. This is to ensure the version of the invoice in the supplier system matches the invoice submitted to the client's ERP.

Invoice Images and Supporting Documents

Taulia renders an image of the submitted invoice in a PDF format (TIFF support optional). For those scenarios where Taulia is creating the legal copy, suppliers can extract the invoice copy as needed for their own record keeping.

Clients can offer the ability (or requirement) to attach supporting documents to invoices. Portal-based virus scanning is available to prevent suppliers from submitting corrupted documents to the ERP system. Taulia will transfer images/attachments uploaded during invoice submission into the client's ERP or workflow system.

Business Process Mapping

Taulia builds custom mapping solutions where a supplier's invoicing process does not directly match the client's approval requirements. This might include a unit of measure translations (e.g., supplier invoices in pieces but client's Purchase Order is in cases) and other process-related mismatches. This service is offered for email and EDI invoices only and is billed on time and materials.

Compliance Services

In addition to data capture services, Taulia offers regulatory and tax compliance services in specific jurisdictions.

There are a growing number of jurisdictions that enforce legal requirements around the creation, content, transmission, processing, and archiving of invoice documents. There are requirements applicable to each counterparty transacting. In all cases, each transacting company remains solely responsible for acquiring all legal and regulatory advice and counsel necessary to confirm that invoices submitted by any means (Taulia or other) meet the national and local regulatory requirements for the applicable jurisdiction.

Taulia offers compliance services for both Post Audit and Clearance models. In addition, some hybrid models have been adopted where enhanced reporting is required. Taulia aims to provide flexible compliance services that fulfill clients' legal and regulatory requirements while meeting the business process needs of both clients and suppliers.

These services may include the creation, signing, and validation of a legal invoice on behalf of the supplier or the validation of a digitally signed document created and submitted by the supplier. These options are determined by the requirements of the country in question and preferences of the client and supplier. Clients can enable or disable invoice creation or validation in any country based on their business processes and preferences.

In some clearance countries, the receipt of payment on an invoice must be documented by the supplier and communicated to their client. Where available, suppliers can upload this payment receipt in the Taulia UI and attach it to the payment document of a paid tax clearance invoice. The payment receipt will be validated and sent to the client's ERP system as an attachment to the payment document.

Taulia enforces both regulatory and client custom validation rules and partners with tax compliance advisors and service providers to support a variety of signing and validation flows to ensure the authenticity and integrity of the document while complying with applicable laws.